

Registration:

- If your community has a NabrNetwork hosted website, you will automatically be linked to your Zego account when you click “Make a Payment” on the Community Site.
- If you do not have a community site you can access the payment portal by visiting: www.accessdifference.com and from the menu guide, select make a payment.
 - Your Zego account will not be automatically linked through this website. To register for the first time, please click on ‘Create your account’, enter your 9-digit account numebr and click “Proceed with Registration”. Enter any additional info to create your account.

How to Make a One-Time Payment

1. Once in your account’s home page, enter the amount you wish to pay. Click on ‘Make one-time payment’.

Admin Logout

ZEGO

Home One-Time Payment Recurring Payment Payment History My Payment Accounts My Profile Support Center

Property: _____

Property Management Co: _____

[Manage Accounts](#)

Make a Payment Now

Amount Owed: \$

Make One-Time Payment

Want to set up automatic payments?
Schedule an AutoPay at the frequency of your choice.

Get Started

Manage Accounts

Account #	Unit	Association
There are currently no accounts linked.		

Manage Accounts

Recent Payment History

Trans #	Date	Amount	Status
There are currently no Payments			

Active AutoPays

Amount	Account	Debit Day	Freq
Click here to set up a new AutoPay			

2. Choose your payment method and click continue.

Property: _____
Property Management Co: _____
[Manage Accounts](#)

Account Number: _____ Association: _____

You are not allowed to Add a Credit Card

Need Help?
[Click here for Support](#)

① Amount ② Account ③ Review ④ Receipt

Payment for: **Amount owed** Payment Amount: **\$186.67**

Select a Payment Account

	Standard Processing Payment posts in 1 business day
<input type="radio"/> iCheck Bank of America	\$9.95 Fee
<input type="radio"/> PayPal	\$15.95 Fee
<input type="radio"/> iCheck Bank Account	\$9.95 Fee

[Previous](#) [Continue](#)

Note: processing fees will vary by property management company.

3. Fill out the payment method information required and click on continue.

Property: _____
Property Management Co: _____
[Manage Accounts](#)

Account Number: _____ Association: _____

Need Help?
[Click here for Support](#)

① Amount ② Account ③ Review ④ Receipt

Payment for: **Amount owed** Payment Amount: **\$186.67**

Bank Account Details

Name on Account:

Bank Name: Account Type:

Routing Number (9 digits): ?

Account Number: ?

Confirm Account Number:

* All fields are required

[Previous](#) [Continue](#)

4. Review and click on 'Submit Payment'. *Note: once you submit your payment, your transaction will show on your home page as "Processing".*

Property:
Property Management Co.
[Manage Accounts](#)

Account Number: Association:

① Amount ② Account ③ Review ④ Receipt

I, Adams & Adams, confirm that the payment information below is correct and authorize Zego on 06-25-2020 to debit the account below for \$196.62

Previous Submit Payment

Payment Amount	Edit
Amount owed:	\$186.67
Fee:	\$9.95
Total:	\$196.62

Payment Account	Edit
Bank Name:	Bank of America
Account Number:	12345
Routing Number:	12345
Name on Account:	Sample

One-Time Payment

Need Help?

[Click here for Support](#)

Payment Recipient

Property/Community:	Sample	City:	Rancho Cordova
State:	CA	Zip Code:	95742

- Once the payment begins processing, a refund can only be authorized through your management company.
- Please be advised that attempted chargebacks for Non-Fraudulent transactions through the Zego system will be subject to criminal investigation and these individuals will be prosecuted to the fullest extent of the law.
- E-check Transactions: In the event that my bank returns this transaction for Insufficient Funds (NSF), I authorize Zego to assess and process an automatic \$26.00 NSF Fee to the same account from which this payment was initiated.
- By clicking Submit you agree to our latest [Terms and Conditions](#).

How to Set Up a Fixed Amount Recurring Payment (Fixed AutoPay)


1. Log into your account.
2. Go to the 'Recurring Payment' tab and click 'Create New AutoPay'.

ZEGO

Home One-Time Payment **Recurring Payment** Payment History My Payment Accounts My Profile
Support Center

Property: AutoPay
Property Management Co:
[Manage Accounts](#)

Account Number: Association:

 **Create New AutoPay**

There are currently no AutoPays scheduled. Use the Create New AutoPay button to begin.


3. Fill in the amount and click continue.

Property: Fixed AutoPay
Property Management Co:
[Manage Accounts](#)

Account Number: Association:

① Amount ② Schedule ③ Account ④ Review

Amount Owed: \$

 **Continue**



Need Help?
[Click here for Support](#)

4. Choose the date for your recurring payment (*note: if you've already paid your rent/dues for the month, you need to select a future date*). Next, choose your frequency of how often the AutoPay should run. Lastly, keep the indefinite box checked off if you don't have an end date, or uncheck it and select the final payment month and year. Once that is all completed, click continue.



Property: _____
Property Management Co: _____
[Manage Accounts](#)

Account Number: _____ Association: _____


① Amount ② Schedule ③ Account ④ Review

Payment Start Date: *  

Payment Frequency: *

Final Payment Month/Year: * Indefinite  

Fields marked with an asterisk (*) are required.



5. Choose your payment method. *Note: processing fees will vary by property management company.*

Property: _____
Property Management Co: _____
[Manage Accounts](#)

Account Number: _____ Association: _____


You are not allowed to Add a Credit Card

① Amount ② Schedule ③ Account ④ Review

Payment for: **Amount owed** Payment Amount: **\$100.00**

Select a Payment Account

	Standard Processing Payment posts in 3 business days	Express Pay Payment posts in 1 business day
<input type="radio"/> <input type="checkbox"/> eCheck Bank Account	\$1.95 Fee	<input type="checkbox"/> \$14.95 Additional



Need Help?
[Click here for Support](#)



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PayLease

6. Review payment information and click 'Schedule AutoPay'.


Property: _____
Property Management Co: _____
[Manage Accounts](#)

Account Number: _____ Association: _____

① Amount ② Schedule ③ Account ④ Review

I, Adams & Adams, confirm that the payment information below is correct and authorize Zego on 06-25-2020 to set up the AutoPay (automatic recurring payment) with the details below. I understand I am responsible for canceling my AutoPay when I am moving from my Property.

[Need Help?](#)
[Click here for Support](#)

[Previous](#) **Schedule AutoPay** 

Payment Amount		Edit
Amount owed:	\$100.00	
Total:	\$100.00	

Payment Account		Edit
Bank Name:	Bank of America	
Account Number:	12345	
Routing Number:	12345	
Name on Account:	Sample	

Payment Schedule				Edit
Payment Start Date:	06/27/2020	Payment End Date:	Indefinite	
Payment Frequency:	Monthly			

Payment Recipient			
Property/Community:	Sample	City:	Rancho Cordova
State:	CA	Zip Code:	95742

- Once the payment begins processing, a refund can only be authorized through your management company.
- Please be advised that attempted chargebacks for Non-Fraudulent transactions through the Zego system will be subject to criminal investigation and these individuals will be prosecuted to the fullest extent of the law.
- E-check Transactions: In the event that my bank returns this transaction for Insufficient Funds (NSF), I authorize Zego to assess and process an automatic \$25.00 NSF Fee to the same account from which this payment was initiated.
- By clicking Submit you agree to our latest [Terms and Conditions](#).


Note: you can view, edit, skip or cancel the AutoPay on your account by going to your 'Recurring Payment' tab.

How to Set Up a Variable Recurring Payment (Variable AutoPay)

1. Log into your account.
2. Go to the 'Recurring Payment' tab and click 'Create New AutoPay'.

Property:
Property Management Co:
[Manage Accounts](#)

Account Number: Association:

 **Create New AutoPay**

There are currently no AutoPays scheduled. Use the Create New AutoPay button to begin.

3. This recurring auto-pay will be process with the current balance of your account. Select the date you would like the auto-pay to run. The payment frequency should **ALWAYS** be **MONTHLY**. You can choose an end date (month and year) or leave it as indefinite. If you choose to leave it as indefinite, the auto-pay will keep running until you cancel it. You can also setup a max limit. **IMPORTANT NOTE:** if you setup a max limit, please ensure it is **NOT** for the exact balance you usually pay. It **HAS** to be over that amount or else the auto-pay will fail. After these fields are completed, click on 'Continue'.

ZEGO

Home One-Time Payment **Recurring Payment** Payment History My Payment Accounts My Profile
Support Center

Property:
Property Management Co

Variable AutoPay

① Schedule ② Account ③ Review


Payment Start Date: * **1** 07/02/2021

Payment Frequency: * **2** Monthly

Final Payment Month/Year: * **3** Indefinite

Maximum Limit **4** I would like to set a Maximum Limit
\$ 1500.00

Fields marked with an asterisk (*) are required.

Continue 



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4. Choose your payment method.

ZEGO

Home One-Time Payment **Recurring Payment** Payment History My Payment Accounts My Profile Support Center

Property: _____ Variable AutoPay
Property Management Co: _____

① Schedule ② Account ③ Review

Select a Payment Account

	Standard Processing Payment posts in 1 business day
<input type="radio"/> eCheck Bank Account	FREE
<input type="radio"/> Credit Card 	\$14.45 Fee
<input type="radio"/> Debit Card 	\$6.95 Fee

Need Help?
[Click here for Support](#)

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5. Fill out the payment method information required and click on continue.

Property: _____ One-Time Payment
Property Management Co: _____
[Manage Accounts](#)

Account Number: _____ Association: _____

① Amount ② Account ③ Review ④ Receipt

Payment for: **Amount owed** Payment Amount: **\$186.67**

Bank Account Details

Name on Account:

Bank Name: Account Type:

Routing Number (9 digits):

Account Number:

Confirm Account Number:

* All fields are required

Need Help?
[Click here for Support](#)



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PayLease

- Review and click on 'Submit Payment'. Note: once you submit your payment, your transaction will show on your home page as "Processing".

One-Time Payment

Property: Property Management Co.
[Manage Accounts](#)

Account Number: Association:

① Amount ② Account ③ Review ④ Receipt

I, Adams & Adams, confirm that the payment information below is correct and authorize Zego on 06-25-2020 to debit the account below for \$196.62.

Need Help?
[Click here for Support](#)

[Previous](#) **Submit Payment**

Payment Amount		Edit
Amount owed:	\$186.67	
Fee:	\$9.95	
Total:	\$196.62	

Payment Account		Edit
Bank Name:	Bank of America	
Account Number:	12345	
Routing Number:	12345	
Name on Account:	Sample	

Payment Recipient			
Property/Community:	Sample	City:	Rancho Cordova
State:	CA	Zip Code:	95742

- Once the payment begins processing, a refund can only be authorized through your management company.
- Please be advised that attempted chargebacks for Non-Fraudulent transactions through the Zego system will be subject to criminal investigation and these individuals will be prosecuted to the fullest extent of the law.
- E-check Transactions: In the event that my bank returns this transaction for Insufficient Funds (NSF), I authorize Zego to assess and process an automatic \$25.00 NSF Fee to the same account from which this payment was initiated.
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